

**BOARD OF
SELECTMEN
MEETING
MINUTES**

December 2, 2014

Town Hall

Chairman Robert J. Fleming; Selectman Kenneth Picard; Selectman James Brochu; Town Manager, Blythe C. Robinson; Executive Assistant, Sandra Hakala.

1 The meeting was called to order at 5:30pm. Chairman Fleming opened the meeting and after the
2 pledge of allegiance he reviewed the agenda.

3
4 **MINUTES**

5
6 **Motion #1:** Motion made by Selectman Brochu to approve the November 17 and 19th, 2014
7 Regular Session Meeting Minutes as submitted.

8
9 Second: Selectman Picard, Unanimous Chairman Fleming.

10
11 **MANAGER'S REPORT**

12
13 DPW crews were out last Wednesday and Thursday handling the snow event. Salt prices are up
14 \$14/ton this year or 29%. If the Town needed to buy the same 2,092 tons as last winter that
15 translates to \$29,000. The consortium of towns has managed to get a better price than the State
16 \$63/ton versus \$70. Calcium prices are flat.

17
18 The Town Manager received word this week that the Towns that are in the consortium agreement
19 with Wheelabrator for incineration of our trash have met with the company regarding a renewal
20 of the agreement at more favorable costs. They negotiated a reduction on the per ton cost of
21 trash by just over \$11/ton, and then limited increases in this cost over the next 14 years. Should
22 the tons of trash delivered by Upton stay consistent (1,300 tons/year), the savings over the life of
23 the contract could exceed \$200,000.

24
25 The punch list for Town Hall is nearly complete. The contractor has just a few things to get
26 accomplished, and some other small additional items. All remaining furniture has been removed
27 from the Church and been taken to the Risteen building for use by other departments. Window
28 washing is scheduled for December 4th. The records in storage at DPW are being addressed so
29 they can be returned to Town Hall as well as the vault contents in storage at the moving
30 company.

31
32 The Architect's office has prepared all of the forms required for the Town to receive rebates for
33 installing energy efficient fixtures. The total amount anticipated is \$24,000.

34
35 **INVITED GUESTS**

36
37 *Proclamation – Upton Bloomer Girls*

38 Many members of the Bloomer Girls were present to accept from the Board a proclamation
39 about all of the good works they do for our residents and named December 2, 2014 Upton
40 Bloomer Girls Day.

41
42

43 *Andrea Matellian*
44 Andrea was present for the Board to recognize her efforts at fundraising for the Upton Jaws of
45 Life project underway with the Fire/EMS Association. Chief Goodale has put together a detailed
46 letter about her work which the Chairman read at the meeting which in part stated “To date her
47 fund raising efforts have raised over \$14,000, \$4,000 more than her intended goal. This fact can
48 be attributed to her hard work, good character and leadership ability. Because of Andrea’s efforts
49 to date, we have been able to make an initial purchase of hydraulic tools that undoubtedly will
50 make the Town of Upton a safer place to live.”

51
52 *MURSD School Committee – Joint Election to Fill Opening*

53
54 Chris Russo was present at the meeting to join with the Board in voting in a new member to fill
55 the void created by the resignation of Grace Maneri.

56
57 Tanna Jango submitted a letter of interest to be elected to the MURSD School Committee.

58
59 Chairman Fleming opened the joint election with Chris Russo a member of the MURSD School
60 Committee.

61
62 Selectmen Brochu nominated Tanna Jango
63 Second: Selectmen Picard

64
65 There were no other nominations.

66
67 Those in favor to elect Tanna Jango:

68
69 Selectman Picard aye, Selectmen Brochu aye, Selectman Fleming aye, Chris Russo aye.

70
71 Unanimous

72
73 *CIP Presentation – Public Works*

74 DPW Director Jeff Thompson presented the FY 16 – 21 CIP, specifically General Fund and
75 Water/Wastewater Enterprise Fund projects.

76
77 **DISCUSSION ITEMS**

78
79 *Discuss Comments on the Draft EPA MS4 Storm Water Permit*

80 Jeff Thompson discussed the draft permit put out by the Federal EPA. It will have significant
81 impact on all Massachusetts communities. The Central Mass Stormwater Coalition working with
82 Aubrey Strause to provide education to those on the upcoming new regulations pertaining to the
83 Stormwater regulations controlled under the MS4 Stormwater permit who was also in
84 attendance. Jeff Thompson also provided an overview of the issue. The Town is required to
85 make comment to the EPA during their formal comment period (ending December 29th), as well
86 as those being promulgated by the 30-town storm water coalition. In both cases the Town
87 intends to let the EPA know the permit as drafted will be difficult and expensive to comply with.

88

89 Review Inter-Municipal Agreement – Town of Blackstone Nursing Services

90 The Town of Blackstone would like to enter into an inter-municipal agreement for nursing
91 services. They approached Upton requesting the opportunity to “purchase” three hours/week of
92 time to cover the needs of their Board of Health. A draft agreement was not yet available and
93 further discussion will ensue at the next meeting.

94

95 Discuss Renewal Process – Comcast Cable Television License

96 The Town has a 10-year agreement with Comcast for cable services to the residents on Crockett
97 Road. That agreement is due to expire on December 10th. Town Counsel recommend renewing
98 the agreement for a three year period with a caveat that Comcast build the infrastructure so that
99 when they take over the other cable license we have in Town with Charter, Crockett Road
100 customers be served by our local access network instead of Milford as it is presently. A public
101 hearing will be scheduled for January 6, 2015.

102

103 Discuss Donation – First Night Upton

104 The organizers of First Night Upton would like to use the Main Hall at Town Hall for a number
105 of activities on December 31st. They are aware of the terms of this and the cost and are again
106 asking that public safety services be donated by the Town.

107

108 **Motion #2:** Motion made by Selectman Brochu to donate up to \$1200 from the William
109 Knowlton Trust Fund for the custodial services and police details associated with 2015 First
110 Night Upton.

111

112 Second: Selectman Picard, Unanimous Chairman Fleming.

113

114 Motion to Approve Road Race Policy

115 The recommendations that were discussed at the last meeting for this policy have been
116 incorporated. Thus the revised version is in your packet for action.

117

118 **Motion #3:** Motion made by Selectman Picard to accept the Road Race Policy as submitted and
119 signed on December 2, 2014.

120

121 Second: Selectman Brochu, Unanimous Chairman Fleming.

122

123 Review/Renew Liquor, Entertainment, Class II & Common Victualler Licenses

124 Applications and inspections are being processed for all of these applications and will be
125 reviewed at the next meeting as long as all facilities are in compliance. At the meeting the
126 Selectmen executed a form for the ABCC with regard to liquor licenses and with regard to Class
127 II licenses we have had a couple businesses expressed interest in having additional cars available
128 for sale. They have been advised that there is a process that involves the ZBA that they will have
129 to take part in before licenses can be changed.

130

131 Review Applications for Fire & EMS Advisory Committee

132 Three applications from members of the Department interested in serving on this Committee for
133 which we have two openings – one for call member, and one for a full-time member. The

134 Selectmen based their decision on seniority as all were qualified and will have an opportunity to
135 apply at a future date.

136
137 **Motion #4:** Motion made by Selectman Picard to appoint Brian Kemp as the full time
138 representative to the Fire & EMS Advisory Committee.

139
140 Second: Selectman Brochu, Unanimous Chairman Fleming.

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142 **Motion #5:** Motion made by Selectman Picard to appoint Anthony Cervassi as the on-call
143 representative to the Fire & EMS Advisory Committee.

144
145 Second: Selectman Brochu, Unanimous Chairman Fleming.

146
147 *Discuss Selectmen's Initiatives*

148 Two sessions reviewing the open meeting laws are tentatively scheduled for January 26th a.

149
150 The Personnel Board will provide training in the hiring process.

151
152 Individually the Selectmen will prepare a draft college credit policy so that it may be included in
153 the budget process to be discussed at a future meeting.

154
155 **OTHER TOPICS NOT REASONABLY ANTICIPATED**

156
157 **Motion #6:** Motion made by Selectman Picard to replace the chairs gifted from the Historical
158 Society that were refurbished for the Town Hall from the Beautification Trust Fund not to
159 exceed \$1000.00.

160
161 Second: Selectman Brochu, Unanimous Chairman Fleming.

162
163 **MEETING LOOK AHEAD TOPICS**

164 Town Manager performance appraisal

165
166 Engage art professional to enhance the Town Hall décor with artwork, photographs, and business
167 related certificates, diplomas and awards.

168
169 **EXECUTIVE SESSION**

170 **Motion #7:** At 7:00pm Chairman Fleming opened the Executive Session under MGL c.30A, S.
171 21 exceptions #3: to discuss strategy sessions with respect to collective bargaining if the chair
172 declares an open meeting will have a detrimental effect on the Town's bargaining position.

173
174 **Motion #8:** Motion made by Chairman Fleming at 8:00pm, to close the Executive Session under
175 MGL c.30A, S. 21 exceptions #3: To discuss strategy with respect to litigation if an open
176 meeting may have a detrimental effect on the litigating position of the public body.

177
178 Poll taken: James Brochu, aye Kenneth Picard, aye Robert Fleming aye.

179

180 **ADJOURN MEETING**

181

182 ***Motion #9:*** At 8:00pm motion was made by Selectman Brochu to adjourn the regular meeting.

183

184 Second: Selectman Picard, Unanimous: Chairman Fleming

185

186 Respectfully submitted,

187

188

189 Sandra Hakala

190 Executive Assistant

191